

ACADEMIC FREEDOM STATEMENT

Brooks Institute is committed to protecting and encouraging the principles of academic freedom. Academic freedom provides the foundation for scholarship, teaching and learning, and reflects the Institutes fundamental mission to promote collaboration, critical thinking, and creativity. Essential elements for the intellectual vitality of a college include: the ability to exchange ideas and concepts freely, to explore and disseminate new knowledge, and to speak openly as a professional and as a private citizen. All are encouraged to promote a learning environment that provides opportunities for the free exchange of ideas between faculty, staff and students.

Programmatic Student Learning Outcomes/Mission

The mission of the **Visual Journalism** Program is to offer a contemporary, professional curriculum grounded in truthful, ethical, and creative storytelling that embraces the highest level of craftsmanship, advancing the field of journalism.

Program Description

The 120 semester credit Bachelor of Science in Visual Journalism program emphasizes the practice of ethical, journalistic storytelling, and incorporates a broad based experiential educational approach. The program consists of 69 semester credits that cover six primary areas of technical and creative focus under the umbrella of journalistic storytelling, including the opportunity to take 12 credits in electives. Primary areas include photojournalism, documentary film production, audio documentary, journalistic writing, multimedia journalism, website design and strategies for developing a web presence. Students also take 6 semester credits in business courses and 45 semester credits in Liberal Arts designed to both support their professional goals as journalists and broaden their understanding and experience of other subject areas.

Upon the completion of the Visual Journalism Program students should be able to:

- Create compelling, visually-driven nonfiction stories, using the latest tools of digital media. (Visual Literacy, Adept, Global)
 - Collaborate effectively as members of a creative team. (Collaboration)
 - Apply professional ethical standards for nonfiction storytelling and digital journalism. (Ethics)
 - Employ business practices and strategies to advance career aspirations. (Adept, Global, Problem Solver)
 - Apply techniques of critical thinking while creating and evaluating works of visual journalism or documentary. (Visual Literacy, Problem Solver)
 - Communicate effectively in the field of mass media, in both written and oral forms. (Communication)
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Course Title **Lighting for Visual Journalists Lab**

Course Code **VJN151**

Credit Hours 1.5 Semester

Contact Hours 2 Hours

Prerequisites VJN140 and taken concurrently with VJN150

Course Type Lecture/Lab

Course Syllabus

Instructor	TBD
Email	TBD
Telephone	TBD
Term Start/End Date	TBD

Course Description

This lab is taken concurrently with VJN150 Lighting for Visual Journalists. Advanced methods of working with various software programs and workflow are covered.

Learning Objectives Upon completion of this course the student should be able to:

- Develop the skills and ability in using the computer as the digital darkroom to process images for output.
 - Apply their experience and abilities in the use of key digital photography software programs used in professional photography.
 - Manage and perform the archival inkjet printing process from custom corrected files.
 - Understand and become proficient in advanced toning, color correction, adjustment layer structure including global and regional methodology.
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Required Textbook(s) Adobe Photoshop CS5 for Photographers: A professional image editor's guide to the creative use of Photoshop for the Macintosh and PC.

By Martin Evening ISBN 13: 978-0-240-52200-5

Lynda.com subscription

Course Outline

Week 1: Course overview, handouts, assignments and expectations, review of color terminology, current workflow and Digital Asset Management process. Introduce general view of Photoshop and connecting through Lightroom. Reading Assignment.

Week 2: Understanding color profiles, workspaces, Additive and Subtractive processes, bit depth and continuous tonal range in digital images. Setting of Preferences in Photoshop and menus. Reading Assignment.

Week 3: Introduce and set preferences for Camera Raw Processor and Photoshop. Introduction to the Tool bar and shortcuts, desktop windows and creating a custom desktop in Photoshop.

Week 4: Working with numbers for colors and tones in an image and creating custom presets with in adjustments layers for global adjustments. Demonstrate and apply setting neutral colors. Critique assignment.

Week 5: Printing with inkjet printers, discussion on using icc paper profiles and detailed demonstration on the steps for using printers.

Week 6: Introduce the use of selection tools, regional adjustments and basic retouching layers. Critique assignment.

Course Syllabus

Week 7: Use of foreground and background colors when using layer masks for creating regional adjustments. Demonstrate use and creation of custom layers and the use of custom actions.

Week 8: Ethics for Visual Journalists and use of Photoshop. The use of different substrates used in printing for creating the creative vision preconceived for each individual photograph. Using quick keys and continued exploration of selection tools and methods.

Week 9: Introduce the gamut of 3 different color spaces. Demonstrate multiple ways of sharpening an image and different uses for each method. Critique assignment.

Week 10: Understanding monitor resolution in relation to producing images for web. Demonstrate exporting images for web and multimedia with their specific resolution and color profiles.

Week 11: Introduce the use of different methodology for overall and mid tones contrast , conversion methods to black and white, Critique assignment

Week 12: Uses of measuring and correcting skin tones with the use of CMY numbers, selection methods and masks.

Week 13: Pre-visualization methods and actions, methods and tools used to achieve the expected results. Introduction to uses and ethics of multiple filters, vignetting and HDR. Critique assignment

Week 14: Final practical test

Week 15: Final portfolio due

GENERAL ASSESSMENT CRITERIA AND METHODS OF EVALUATING STUDENTS

Letter grades (A, A-, B+, B, etc.)

The student's overall grade for this class is derived from a combination of online instructional activity, class participation, assignments, quizzes and exams, projects, and final project/final exam. A student's grade will be adversely affected by being tardy to class and by any unexcused absence. Only the instructor can authorize exceptions to class policies, deadlines or grades. Students must confirm (in writing) any exceptions to class policies or deadlines with the instructor. Class work is weighted as follows:

Grade Weighting		Grading Scales		
Course Area	%	Percent	Letter	Numeric
Course Area	%	93–100	A	4.00
Class Participation	10%	90–92	A-	3.70
Quizzes	10%	87–89	B+	3.30
Assignments	50%	83–86	B	3.00

Course Syllabus

Final Project/Final Exam	30%	80–82	B-	2.70
		77–79	C+	2.30
		73–76	C	2.00
		70–72	C-	1.70
		67–69	D+	1.30
		60–66	D	1.00
Total	100%	0–59	F	0.00

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DEFINITIONS OF CRITERIA USED IN GRADING

Outstanding = A	Outstanding work, showing insight and demonstrating excellence in skill and craft. Work goes well beyond what is required
Superior = A-, B+	Superior work, shows clear understanding and thorough demonstration of skill and craft
Good = B, B-	Competent work, clear understanding, often showing creativity and good use of skills
Satisfactory = C+, C, C-	Adequate understanding, inconsistent demonstration of skills, some elements missing or problems with priorities
Unsatisfactory = D, F	Lacks understanding, inadequate amount of time and effort demonstrated, many missing elements, inconsistent participation, skill and craftsmanship not demonstrated

ATTENDANCE POLICY

Each faculty member takes attendance for each class period and posts it to the student's record through the portal. Once absences equal 20 percent of the total number of class meetings, faculty may lower the final grade for the course one full grade and may drop the grade again for each absence after the 20 percent has been reached. Students may review their attendance through the student portal under each course the student is enrolled in.

Students who do not attend during the first week of class may be subject to withdrawal. Brooks Institute may also withdraw any student who has not been in attendance for 14 consecutive days. However, the institute will withdraw any student who has had non-attendance for 35 consecutive days; this timeframe may be extended due to extraordinary circumstances that affect the entire student population. Students will be responsible for all financial obligations incurred if and when they are withdrawn for lack of attendance

Course Syllabus

Regular classroom attendance is not only an essential ingredient for academic achievement, but it is also a fundamental building block for success. As part of the course requirements, students must attend at least 80 percent of the scheduled time for each course in order to achieve satisfactory attendance. Students in any of the internship courses are required to complete all scheduled hours and record attendance throughout the scheduled course to achieve satisfactory attendance. Students who do not achieve satisfactory attendance may earn a failing grade on their transcripts and may be required to repeat the course. Absences will include tardiness or early departures. Students who are not in attendance for any portion of a class will accrue time absent calculated in percentage increments of 25, 50, or 100 percent of the class period as reflected on each daily roster. Students who have been absent from all their scheduled classes for more than 14 consecutive calendar days, not including scheduled Institutional holidays or breaks, and/or students who officially withdraw from all current courses may be administratively withdrawn from the Institution.

ACADEMIC INTEGRITY STATEMENT

Brooks Institute expects all students to exemplify integrity in all academic work. Brooks Institute will not permit students to engage in the following dishonest acts:

- **Cheating** – Cheating includes, but is not limited to, the following: using unauthorized notes, study aids, electronic or other devices not authorized by the instructor. Using or borrowing information from another person, or submitting someone else's work as one's own work including images and motion clips. Using work previously submitted for another purpose, without the instructor's permission, is prohibited. Duplicated use of copyrighted material in violation of federal copyright laws is prohibited.
- **Plagiarism** – Submitting as one's own work, in whole or in part, words, ideas, art, designs, text, drawings, images, motion clips, etc. that were produced by another person without attributing that person as the rightful source of the work. Plagiarism includes, but is not limited to: using words, word passages, pictures, etc. without acknowledgement; paraphrasing ideas without quotation marks or without citing the source.
- **Accessory to Dishonesty** – Knowingly and willfully supplying material or information to another person for the purpose of using the material or information improperly.
- **Falsification or Alteration of Records and Official Documents** - The following are examples of acts under this category, but the list is not exhaustive: altering academic records, forging a signature or authorization on an academic document, or falsifying information on official documents, grade reports, or any other document designed to attest to compliance with school regulations or to exempt from compliance.
- **Software Code of Ethics** – Unauthorized duplication of copyrighted computer software violates the law and is contrary to our organization's standards of conduct. Brooks Institute disapproves of such copying and recognizes the following principles as a basis for preventing its occurrence:
 - Brooks Institute will neither engage in nor tolerate the making or using of unauthorized software copies under any circumstances.
 - Brooks Institute will only use legally acquired software on our computers.
 - Brooks Institute will comply with all license or purchase terms regulating the use of any software we acquire or use.
 - Brooks Institute will enforce strong internal controls to prevent the making or using of unauthorized software copies, including effective measures to verify compliance with these standards and appropriate disciplinary measure for violation of these standards.
- **Communication Devices**-To maintain academic integrity and to eliminate distractions for other students the use of electronic devices in the classroom is dictated by the instructor.

Course Syllabus

CREDIT ASCRIPTION ADDENDUM

VJN151- Lighting for Visual Journalists Lab – 1.5 semester credit hours

Type: Lecture/Studio

Credit Ascription- The amount of hours spent outside of class and assignment alignment with Course Learning Objectives

Course Learning Objectives

1. Develop the skills and ability in using the computer as the digital darkroom to process images for output.
2. Apply their experience and abilities in the use of key digital photography software programs used in professional photography.
3. Manage and perform the archival inkjet printing process from custom corrected files. Understand and become proficient in advanced toning, color correction, adjustment layer structure including global and regional methodology.

The following indicates the **minimum** number of hours per assignment:

WEEK #	ASSIGNMENT TITLE	HOMEWORK HOURS	ASSIGNMENT OBJECTIVES
WEEK 1	Tech 1 PS Journal	3	1
WEEK 2	Tech 2 Color Spaces	3	1
WEEK 3	Tech 3 Nuetral_Archive	3	1
WEEK 4	Tech 4 PS Layers	3	1
WEEK 5	Tech 5 PS Four_Up	3	1
WEEK 6	Tech 6 Quality of Light Printing	3	1, 2
WEEK 7	PS Journal Midterm	3	1, 2
WEEK 8	Tech 7 Substrates	3	1,2
WEEK 9	Tech 8 Web	3	1,2,3
WEEK 10	Tech 9 Mid Tone Contrast	3	1,2,3
WEEK 11	Tech 10 Sculpting	3	1,2,3
WEEK 12	Tech 11 Skintones	3	1,2,3
WEEK 13	Resubmits	3	1,2,3
WEEK 14	Workflow	3	1,2,3
WEEK 15	Final prints and Journal	3	1,2,3
TOTAL		45	